

GREAT DAWLEY TOWN COUNCIL



Great Dawley Town Council
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To all members of Great Dawley Town Council – Councillors:
Choudhary, Davies, Dunne, Heighway, Lill, Parnaby, Pinter, Randle, Rice, Sahota, Salter, Sekhon, Tranter, and Turley.

Dear Councillor,

NOTICE IS HEREBY GIVEN that a meeting of **Great Dawley Town Council** will be held at 18:30 on **14th January 2019**, at **Dawley Town Hall** and Members are hereby **summoned** to attend for the purpose of transacting the following business.

A handwritten signature in blue ink, appearing to read 'M. Khan'.

Signed: Clerk of the Council

Date: 2nd October 2018

AGENDA

1.	Mayor's Welcome and Update
2.	Apologies for Absence and Reasons To receive, consider and accept as appropriate, any apologies for absence in accordance with the terms of Section 85(1) of the Local Government Act 1972.
3	Code of Conduct <u>Disclosable Pecuniary and other Interests.</u> Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting, and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest.
4.	Public Session The Chairman to adjourn the meeting for 15 minutes, as per Standing order 1.c., 1.d., 1.e., 1.f. and 1.g Meeting to be reconvened.
5.	Wrekin Housing Trust - Presentation of proposed Malinslee Bungalow Scheme The Council to receive a presentation and verbal update from Stephen Williams, Assistant Project Manager, Wrekin Housing Trust - Appendix A.
6.	Minutes The Council to receive and agree the minutes of the Ordinary Council Meeting held on the 9 th October 2018 - Appendix B.

7.	<p>Borough Councillors. Opportunity for Borough Councillors to report to the Town Council and for the Town Council to question their Borough Councillors.</p>
8.	<p>Grants Clerk to provide an update on the total spend for grants, year to date. Grant summary - Appendix C.</p> <p>Applications received after the date of the agenda may be considered.</p> <p>a) <u>Voluntary Organisations.</u> The Committee is to consider Grant Applications from the following voluntary organisations:</p> <ul style="list-style-type: none"> • None received <p>b) <u>Voluntary Organisations – Christmas Grants.</u> The Committee is to consider Christmas Grant Applications from the following voluntary organisations;</p> <ul style="list-style-type: none"> • None received <p>c) <u>Partnership Fund.</u> Opportunity for the Committee to consider any actions that may be taken at this early stage.</p> <ul style="list-style-type: none"> • None received <p>d) <u>Shop Frontage Scheme</u> Opportunity for the Committee to consider the Shop Frontage Scheme application from the following;</p> <ul style="list-style-type: none"> • None received <p>e) <u>Ward Councillors Pride Fund.</u> The Committee is to consider any Grant requests for match funding</p> <ul style="list-style-type: none"> • None received
9.	<p>Finance</p> <p>a) The Council is to receive and authorise Cheque List for December 2018 – (015020 - 015055) - Appendix D</p> <p>b) The Council is to receive and authorise AdvantEdge Report for December 2018 - Appendix E</p> <ul style="list-style-type: none"> - Bank Account Reconciled Statement - Current Account - Financial Summary – Cashbook & Financial Statement <p>c) The Council is to receive and authorise the GPC Card Statement reconciled for;</p> <ul style="list-style-type: none"> - None to present
10.	<p>Telford & Wrekin Services - End of Sweeper Contract The Council to receive the report and update from the Clerk regarding to the end of the sweeper agreement with Telford & Wrekin Services (TWS) - Appendix F</p>
11.	<p>Cleaning Contract The Council to receive the report and update from the Deputy Clerk regarding the cleaning contract at the Town Council’s community buildings. - Appendix G</p>
12.	<p>Update on Supply of Catering for the Great Dawley Dinner The Council to receive the report and updated from the Deputy Clerk regarding the supply of the catering for the Great Dawley Dinner - report to be tabled at the meeting</p>

13.	Update on Partnership agreement – PCSO The Council to receive the report and update from the Clerk regarding the Partnership Agreement – PCSO with West Mercia Police - Appendix H
14.	Draft Budget for 2019/20 The Council to receive the report and updated from the Deputy Clerk regarding the proposed budget for 2019/20 - report to be tabled at the meeting
15.	Asset Register / List The Council to receive the report and update from the Deputy Clerk regarding the Town Council's updated Asset List - Appendix I
16.	Risk Register / Log The Council to receive the report and update from the Clerk regarding the Town Council's risk register / Log - Appendix J
17.	Internal Auditor The Council to receive the report and update from the Deputy Clerk regarding the Town Council's internal auditor for the 2018/19 financial year - Appendix K
18.	Town Council Meeting Dates for 2019/20 The Council to receive the report and update from the Clerk to authorise the Town Council's proposed meeting dates for 2019/20 - Appendix L
19.	Paper Disposal The Council to receive a verbal update from the Clerk regarding the Councillors disposal of Council paperwork prior to the May 2019 election.
20.	Clerks Report Opportunity for Councillors to ask questions of the Clerk. - Clerks Report December 2018 - Report to be tabled at the meeting -
21.	Correspondence To receive items of correspondence
22.	Exclusion of Press and Public To resolve: That under Section 100(A) Local Government Act 1972 , the press and public be excluded from the remainder of the meeting for the following item of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.
23.	Update Report on Buildings The Council to receive a verbal update and authorise the report from the Clerk with regard to buildings. - Report to be tabled at the meeting
24.	Staffing Update Update from the Clerk regarding Town Council staff. Report to be tabled at the meeting.
25.	Date of Next Meeting Executive Committee Meeting – 11 th February 2019 - Dawley Town Hall Ordinary Council Meeting - 11 th March 2019 - Dawley Town Hall