



Great Dawley Town Council
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Minutes of the Ordinary Council Meeting of Great Dawley Town Council held on 12th March 2018 at 18:30 at Dawley Town Hall

PRESENT: Councillors: Choudhary, Davies, Dunne, Lill, Parnaby, Pinter, Randle, and Turley.

Staff: C Turner (Clerk)

There was zero (0) members of the public present.

A quorum was present when decisions were made.

OCM17 / 097	Mayor's Welcome The Mayor, Councillor Jane Pinter welcomed all present to the meeting and introduced the new Councillor to the meeting, Councillor Dunne.
OCM17 / 098	Apologies for Absence and Reasons Proposed by Councillor Randle, Seconded by Councillor Parnaby RESOLVED that the Council accept the apologies and reasons for absence from Councillors: Heighway, Sahota, Salter, and Sekhon
OCM17 / 099	Code of Conduct <u>Disclosable Pecuniary and other Interests.</u> Councillors were reminded that they should declare any pecuniary interest in matters to be discussed at the meeting, which is not included in the register of interests. No declarations were made.
OCM17 / 100	Public Session The Mayor adjourned the meeting. There were no members of the public present at the meeting. The meeting was reconvened.
OCM17 / 102	Minutes Proposed by Councillor Davies, Seconded by Councillor Parnaby Abstained by Councillor Dune, Randle, and Turley RESOLVED that the Council accept the minutes of the Ordinary Council meeting held on the 15 th January 2018 as a true and accurate record of the business transacted at the meeting.
OCM17 / 103	Borough Councillors Councillor Davies informed and updated the Council on the ward walks completed and the various issues being addressed following these. Councillor Davies updated on the consultation taking place at Spout Way, Malinslee on the 24 th March regarding the proposed upgrade of the local play area.

	<p>Councillor Davies informed on the litter pick completed with pupils from Old Park School from Year 1 to 4 from the school to the play area at Spout Way, Malinslee.</p> <p>Councillor Davies informed on the withdrawn application of the planning application at Park Road, Malinslee and his dealings with the local residents who had expressed their concerns regarding this application.</p> <p>Councillor Davies informed on the £70,000.00 grant awarded to the Town Council for further refurbishment of the Town Hall, which also included connecting the two buildings and the addition of a new community room.</p> <p>Councillor Choudhary raised a question, why the public recycling completed by Veolia is not all put together. Councillor Davies informed that his understanding of this was that there was a greater value to cardboard and paper, therefore this was put in a difference section of the collection vehicle.</p> <p>Councillor Davies asked the Clerk to invite Veolia to a Council meeting so they would be able to answer questions raised by Councillors directly.</p> <p>Councillor Pinter informed and updated the Council on the Mayoral events she had attended on behalf of the Town Council, which included the Pancake Race in Dawley High Street, and the presentation of the £1,000.00 grant from Veolia at The Wakes, Oakengates.</p> <p>Councillor Pinter informed on the work being carried out to install new road humps on New Road, Dawley and the resident enquires she had been dealing with regarding this.</p> <p>Councillor Pinter informed on the Friends of Dawley Park AGM she had attended.</p>
<p>OCM17 / 104</p>	<p>Grants The Council reviewed the grant applications.</p> <p>(a) <u>Voluntary Organisations</u> There were no grant applications for the Council to review.</p> <p>(b) <u>Partnership Fund</u> Proposed Councillor Parnaby, Seconded by Councillor Choudhary RESOLVED that the Council decline the grant request from Shropshire Playfields Association and for the Clerk to write to the Shropshire Playfields Association with an explanation that the Council felt there was no benefit to the local community of Great Dawley.</p> <p>(c) <u>Ward Councillors Pride Fund</u> There were no grants for the Council to consider.</p> <p>(d) <u>Shop Frontage Scheme</u> There were no grants for the Council to consider.</p> <p>(e) Voluntary Organisations - Christmas Grants There were no grants for the Council to consider.</p>
<p>OCM17 / 105</p>	<p>Finance</p> <p>(a) The Council received and authorised Cheque List for January 2018 (014633 – 014674) Proposed by Councillor Randle, Seconded by Councillor Lill RESOLVED that the Council agreed and authorised the cheque list (014633 – 014674)</p> <p>(b) The Council received and authorised the AdvantEdge Reports for January 2018 Proposed by Councillor Turley, Seconded by Councillor Parnaby RESOLVED that the Council agree and authorise the AdvantEdge Report for January 2018:</p>

	<ul style="list-style-type: none"> - Bank Account Reconciliation Statement – Current Account - Financial Summary – Cashbook & Financial Statement <p>(c) The Council received and authorised the GPC Card Statement reconciled for October 17, November 17, December 17 and January 18. Proposed by Councillor Turley, seconded by Councillor Randle RESOLVED that the Council agree and authorise the GPC Card Statement reconciled for October 17, November 17, December 17 and January 18.</p>
OCM17 / 106	<p>Meeting Dates for 2018/19 and arrangements for Town Council Annual Meeting A discussion was held regarding the meeting dates for 2018/19.</p> <p>a) The Council received, reviewed and set the meeting dates for the Town Council for 2018/19. Proposed by Councillor Davies, Seconded by Councillor Turley RESOLVED that the Council agree and set the meeting dates for the Town Council for 2018/19 with the amendment that the Full Council meeting in March 2019 will not take place due to the date being in the pre-election period, sometimes referred to as Purdah.</p> <p>b) The Clerk updated the Council on the proposed agenda items for the arrangements for the Annual Town Meeting and the Annual Council Meeting and asked the Councillors to send any specific items they wished to be discussed as part of the agenda to her.</p>
OCM17 / 107	<p>Update New Grounds & Cleansings Contract The Council received an update from the Clerk on the report provided giving details on the new grounds & cleansing contract for Telford & Wrekin. A discussion was held by Councillors around the information supplied by the Clerk and Telford & Wrekin Council, specifically the Parish Questionnaire.</p> <p>Proposed by Councillor Davies, Seconded by Councillor Lill RESOLVED that the Council agree and authorised for the £42,000.00 budget set for the PET Team and the dedicated Sweeper for Great Dawley is ring fenced and ear marked as an environmental parish partnership fund, this will form part of the new grounds & cleansing contract from April 2019. The Council agree that there will be no specific commitment for this ringfenced budget at this time, but the Council is making this commitment with the understanding that details on what the Council will get and the benefits for the Town Council will be part of the discussions.</p> <p>The Clerk asked all Councillors to respond directly to the Clerk with any specific points to be considered for the Telford & Wrekin Grounds & Cleansing Service – Parish Questionnaire by the 23rd March 2018.</p>
OCM17 / 108	<p>Telford@50 – Legacy Funding The Council received an update from the Clerk on the report provided regarding the Telford@50 Legacy Funding available and the requirement for the Expression of Interest – Large Grant to be completed and submitted to Telford & Wrekin.</p> <p>Councillor Davies updated the Council further on the Telford@50 Legacy Funding and the requirement for match funding of £37,500.00 from the Town Council. Councillor Davies suggested the Council consider possible upgrades to play areas within the parish area as an option. A discussion was held on the play areas within the parish area.</p> <p>Proposed by Councillor Davies, Seconded by Councillor Parnaby RESOLVED that the Council agree for the Clerk to submit the Expression of Interest – Large Grant to Telford & Wrekin. For this expression of interest to include Community Allotments, Dawley House – improvements to offer at the building, upgrade to play areas – Chiltern Gardens and Purbeck Dale and for St Leonard’s Church, Malinslee to safeguard the future of the building. The Clerk to have a discussion with St Leonard’s Church on the funding they may need and present the information to Council at the next meeting as an update.</p>

<p>OCM17 / 109</p>	<p>Update on Dawley House Steps The Clerk provided the Council with an update on the report provided detailing the project plan and communication plan for the work being carried out on the main entrance steps at Dawley House.</p> <p>Proposed by Councillor Lill, Seconded by Councillor Turley RESOLVED that the Council acknowledge the project plan and communication plan regarding the reconfiguration of the steps at Dawley House including the closing of the building including the library for 2 weeks.</p>
<p>OCM17 / 110</p>	<p>Holiday Hunger Project The Clerk provided the Council with an update on the report provided detailing the grant funding and project plan for the Holiday Hunger Project for Great Dawley.</p> <p>The Councillors and Clerk held a discussion regarding the proposed safeguarding process for the delivery of the project and confirmed that staff were working with the Telford & Wrekin Safeguarding Board on an advisory capacity to ensure all safeguarding was in plane and the correct training provided.</p> <p>Proposed by Councillor Davies, Seconded by Councillor Lill RESOLVED that the Council agree and authorise for the Clerk and staff to run the Great Dawley Breakfast Club on Tuesday, Wednesday and Thursday over the 2 weeks of the Easter school holidays. The Clerk to have the delegated authority to spend up to £1,850.00 for this and to bring back lessons learnt to the next Council meeting prior to the next school holidays. For the title of the project to be the Great Dawley Breakfast Club and for this to be free for children.</p>
<p>OCM17 / 111</p>	<p>Telford @50 - Events Funding The Clerk provided the Council with an update on the report provided detailing the joint grant with Dawley Town Hall for £1,700.00 to hold a street party to celebrate Telford @50 and have a time capsule installed in Dawley Town Hall Garden.</p> <p>Proposed by Councillor Davies, Seconded by Councillor Randle RESOLVED that the Council agree and authorise for the match funding of £1,000.00 to be allocated from the existing Events Budget and for the Clerk to have delegated to spend up to £2,300.00 on the joint celebrations with Dawley Town Hall for the Telford @50 celebrations as detailed within the report.</p>
<p>OCM17 / 112</p>	<p>Update on the Veolia Grant The Clerk provided the Council with an update on the report provided detailing the grant awarded by Veolia for £75,000.00 and the details on the delivery of the project to make further improvement to the facilities and offer at Dawley Town Hall. The Clerk confirmed that regular updates would be presented to the Council during the project delivery process.</p>
<p>OCM17 / 113</p>	<p>Lease for Public Toilets The Clerk provided the Council with an update on the report detailing the terms of conditions to lease the land where the public toilets are going to be located by Telford & Wrekin.</p> <p>Proposed by Councillor Turley, Seconded by Councillor Randle RESOLVED that the Council authorise the Clerk to sign and return the lease agreement form Telford & Wrekin Council to lease the land where the public toilets are going to be located for 25 years at a cost of £1 per annum, if demanded.</p>
<p>OCM17 / 114</p>	<p>Cinderloo Project The Clerk provided the Council with an update on the report detailing the project being run by Dawley Heritage Group to work in partnership with them and other partners on the Cinderloo Arts Project.</p> <p>The Cinderloo Arts Project is a project to mark the 200th centenary of an incident which too place on the 21st February 1821. Cinderloo is a dispute between miners and ironworkers in this area over wages.</p>

<p>OCM17 / 115</p>	<p>Royal British Legion WW1 Centenary Event in Great Dawley The Clerk provided the Council with an update on the report detailing the meeting and request from the RBL Dawley Branch who have approached the Town Council to hold a joint event to commemorate the WW1 Centenary.</p> <p>The Council held a discussion on the potential project and grant information report provided by the Clerk.</p> <p>Proposed by Councillor Choudhary, Seconded by Councillor Randle RESOLVED that the Council agree for the event to take place on the 14th July 2018, as detailed within the Project details for the event. For the Clerk to confirm to the RBL Dawley Branch. For the Clerk to work up costs and provide an update at a future Council meeting. For the Clerk to formally approach the Lord Lieutenants office and provide an invite to this event. For the Clerk to have delegated authority of up to £6,000.00 from the GDTC events budget for 2018 for this event.</p>
<p>OCM17 / 116</p>	<p>Flag Polls at Dawley House The Clerk provided the Council with a verbal update on the project to install flag polls at Dawley House. The Clerk confirmed that planning permission has been received.</p>
<p>OCM17 / 117</p>	<p>Utility Companies Update The Clerk provided the Council with an update on the report detailing the refund claimed from Water Plus of £3,258.07 for Dawley House.</p> <p>Proposed by Councillor Choudhary, Seconded by Councillor Parnaby RESOLVED that the Council acknowledge the refund of £3,258.07 from Water Plus for Dawley House and want to thank the Clerk and Staff for their work in obtaining this refund.</p>
<p>OCM17 / 118</p>	<p>Green Guarantee #BigGreen Vote Councillor Davies provided the Council with an update on the report detailing the Green Guarantee #BigGreenVote and the £1,000.00 being awarded to the top 50 sites.</p> <p>Proposed by Councillor Choudhary, Seconded by Councillor Randle RESOLVED that the Council agree to support and get behind the campaign for the Green Guarantee #BigGreenVote.</p>
<p>OCM17 / 119</p>	<p>Update on Additional Costs - Masterplan Project The Clerk provided the Council with an update on the report detailing the additional costs following the completion of the Masterplan Project.</p> <p>The Councillors had a discussion on the additional costs for the bollards removal and reinstallation for the Friday street market and the additional costs for the installation of the hanging baskets & Christmas Tree hanging baskets.</p> <p>Proposed by Councillor Randle, Seconded by Councillor Turley Against Councillor Choudhary RESOLVED that the Council agree and approve the short term expenditure of £70 per week for the removal and reinstallation of the bollards for the Friday street market, for this spend to be taken from the Market budget and for the Clerk to bring further solutions and an update to a future Council meeting. For the additional expenditure of £800 for the hanging baskets and Christmas Tree lights installation and for this spend to be taken from the Christmas lights budget.</p>
<p>OCM17 / 120</p>	<p>Clerk Report The Clerk provided the Council with a verbal update on the Clerk's report for February 2018 giving an outline of the Clerk's and Council staff's actions and projects during the month. The Clerk formally thanked all the staff for their support and work during her absence from work.</p> <p>All Councillors agreed with the Clerk and wanted to pass on their thanks, specifically to the Deputy Clerk, it was agreed that they were all a credit to the Council.</p>

OCM17 / 121	Correspondence No correspondence had been received.
OCM17 / 122	Exclusion of Press and Public To resolve: That under Section 100(A) Local Government Act 1972, the press and public to be excluded from the remainder of the meeting for the following items of business on the grounds they involve the likely disclosure of exempt information as defined in the Acts.
OCM17 / 123	Staffing Update The Clerk gave an update on current staffing at the Town Council.
OCM17 / 124	Date of Next Meeting Executive Committee Meeting – 9 th April 2018 Dawley Town Hall -

The meeting ended at 8.07pm

Signed by:

Date:

DRAFT