

GREAT DAWLEY PARISH COUNCIL
DRAFT MINUTES OF THE
ANNUAL COUNCIL MEETING
held on Thursday 4th May 2006 at Dawley House at 7.30pm

Cllr J Noel, the outgoing chairman, took the chair and thanked all councillors for their support during her term of office.

PRESENT Cllrs: J Athersmith, S Davis, T Downing, B Duce, G Hodson, L Hodson,
P Homer, J Noel, K Robson, A Rudge, K Sahota, S Sekham, P Wolfe
Mrs A M Thompson, Clerk,
Mrs M Norris, Accounts Manager
Mrs D Glaze, Admin Assistant

1 Election of Chair

PROPOSED by Cllr P Homer, seconded by Cllr J Athersmith and unanimously **RESOLVED** that Cllr Joan Noel be elected as Chair of the Parish Council for the year 2006/2007

2 Declaration of Acceptance of Office By Newly Elected Chair

Cllr Joan Noel made her declaration of acceptance of office as Chair

3 Election of Vice-Chair

Nominations: Cllr P Wolfe – proposed by Cllr L Hodson, seconded by Cllr A Rudge
Cllr J Athersmith - proposed by Cllr P Homer, seconded by Cllr K Robson

Voting: Cllr P Wolfe for - 4
Cllr J Athersmith for - 9

The Chair declared that Cllr Athersmith is elected to Vice-chair for the year 2006/1007

4 Apologies: Cllr N Holmes – 6 months agreed leave of absence. Cllr S Davis apologised for arriving a few minutes late.

5 Declarations of Interest and Code of Conduct - there were no declarations of interest

The following information for councillors, previously circulated, was noted:-

- Guidance on declaring personal and prejudicial interests at meetings
- The Ethical Framework – Procedures
- Register of Gifts
- Register of Interest

6 The appointment of committees and members:- the list of members during 2005/2006 had been previously circulated by the Clerk. The Labour members provided and tabled a list of proposed membership of committees.

It was RESOLVED to increase the membership of the Policy & Finance Committee by one - total membership seven, and to increase the membership of the Planning & Environment Committee by one - total membership six.

The following membership of committees was unanimously AGREED:

NOTE: STANDING ORDER NO. 43 STATES THAT THE CHAIR AND VICE-CHAIR ARE 'EX OFFICIO' MEMBERS OF EVERY COMMITTEE. IT IS, THEREFORE, NOT A REQUIREMENT FOR THEM TO BE APPOINTED MEMBERS, BUT THEY ARE ENTITLED TO ATTEND ANY MEETING AS A VOTING MEMBER

EACH COMMITTEE TO ELECT A CHAIR AND VICE-CHAIR AT THE FIRST MEETING.

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<u>Policy & Finance committee</u>	Total membership – 7 (increased from 6)	Quorum 3
Cllr J Athersmith	Cllr P Homer	
Cllr G Hodson	Cllr J Noel	
Cllr L Hodson	Cllr K Sahota	
	Cllr P Wolfe	

<u>Personnel sub-committee</u>	Total membership - 5	Quorum 3
<u>(sub-committee of the Policy & Finance Committee)</u>		
Cllr J Athersmith	Cllr J Noel -	
Cllr G Hodson	Cllr K Sahota	
Cllr P Homer -		

<u>Entertainments sub-committee</u>	Total membership - 6	Quorum 3
<u>(sub-committee of the Policy & Finance Committee)</u>		
Cllr J Athersmith	Cllr K Sahota	
Cllr T Downing	Cllr S Sekham	
Cllr K Robson	Cllr P Wolfe	

<u>Planning and Environment Committee</u>	Total membership – 6 (increased from 5)	Quorum 3
Cllr B Duce	Cllr N Holmes	
Cllr G Hodson	Cllr A Rudge	
Cllr L Hodson	Cllr S Sekham	

<u>Parish Plan Action Group</u>	Total membership - 5	Quorum 3
Cllr J Athersmith	Cllr J Noel	
Cllr B Duce	Cllr P Wolfe	
Cllr L Hodson		

**7 The appointment of parish council representatives on outside bodies.
The following nominations were unanimously AGREED**

PARISH COUNCIL REPRESENTATIVES ON OUTSIDE BODIES

Wrekin Area Committee	Cllr J Noel and the Clerk
SALC Executive Committee (from WAC)	Cllr J Noel
Wrekin Sports Advisory Committee	Cllr A Rudge
Dawley Malinslee Partnership	Cllr K Sahota and the Clerk
DMP Safety Sub-group	Cllr L Hodson
DMP Children & Young Peoples sub-group	Cllr K Sahota
DMP Older Persons Sub-group	Cllr P Wolfe and The Clerk
Telford & Wrekin Crime Prevention Panel	Cllr P Wolfe
Telford & Wrekin Parishes Forum	Chair of the Council
24hr Nurse Care Unit Community Liaison Committee	Cllr L Hodson (subject to confirmation)
Telford & Wrekin Standards Committee	Cllr J Noel
Bus Users Group	Cllr P Wolfe
Rights of Way – NTP3	Cllrs A Rudge & L Hodson
Police & Community Consultative Group	Cllr N Holmes
Regeneration Partnership Board	Cllr J Noel and Cllr P Wolfe
National Association of Councillors	Chair and Clerk to review notice of meetings and agenda

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8 Dates for Parish Council meetings and Committee Meetings, 2006/2007

The following dates, previously circulated, were **AGREED** subject to amendment as and when necessary. It was further **AGREED** to alternate the times of the Policy & Finance Committee meetings between afternoon and evening.

PARISH COUNCIL (last Thursday in the month, bi-monthly) starting at 7.30pm

2006

4th May – Annual and Ordinary Council meetings

27th July

28th September

30th November

2007

25th January

29th March

POLICY & FINANCE COMMITTEE (third Thursday in month – bi-monthly)

Times of meetings to be arranged

2006

· 20th June Tuesday (exceptionally) starting at 2pm

17th August

19th October – starting at 7.00pm

21st December

2007

18th January

15th March

PLANNING & ENVIRONMENT COMMITTEE (second Thursday – each month)

Starting at 7.00pm

2006

11th May

8th June

13th July

10th August

14th September

12th October

9th November

14th December

2007

11th January

8th February

8th March

12th April

Entertainments Committee – to be arranged as necessary

Parish Plans Action Group – to be arranged as necessary

Personnel sub committee – to be arranged as necessary

There being no other business the meeting closed at 7.50 pm

Signed.....

Dated.....